

Heritage Glen Townhouse Association
Board Meeting/ Agenda/Minutes
01/28/2020 6:30PM

Attendees: Jean Crotty (Co-President); Susan Kallman (Co-President); Dawn Podolske (Vice-President); Mary Helbach (Secretary);

Absent: Scott Kienitz (Treasurer); Kay Sand (Manager, Personal Touch Management Company)

- Personal Touch Management Update
No Update Available
- Treasurer's Report
 - No CDs are up for renewal until April 2020
 - Operating Fund = \$56,641,04
 - Replacement Fund = \$116,032.32
- Maintenance
 - Plowing
 - A-1 has been performing within the contract guidelines
 - The Board wants to relay that A-1 may shovel prior or post plowing the driveways
 - Irrigation
 - The maintenance committee is monitoring the irrigation project
- Tree Treatment- Rainbow Treecare EAB tree injection treatment proposal
 - Rainbow provided a proposal to treat 36 trees for emerald ash-borer in the amount of \$3012.09.
 - Board wants to ensure the proposed trees are not in conflict with the upcoming tree removal project. Susan is following up with Rainbow to discuss treatment timing and budget.
- Maintenance Committee
 - The next Maintenance Committee meeting is February 7, 2020.
- Architecture
 - No Architecture Action
- Social
 - "For the Birds" is being drafted. If any homeowner has information for the newsletter, contact a Board Member
 - The Heritage Glen Directory is being drafted
- Other Business
 - None
- New Business
 - None

Next Meeting
Monday Feb 17th at 6:00PM

Heritage Glen Townhouse Association
Board Meeting Minutes
02/17/2020 6:00PM

Attendees: Jean Crotty (Co-President); Susan Kallman (Co-President); Dawn Podolske (Vice-President); Mary Helbach (Secretary); Scott Kienitz (Treasurer); Kay Sand (Manager), Personal Touch Management Company

Absent: N/A

- Personal Touch Management Update/Treasurer's Report
 - CDs are with Chase Bank. Personal Touch will inform the Board on rates closer to April CD maturity date.
 - Cash Basis Operating Fund = \$32,076.00
 - Cash Basis Replacement Fund = \$116,568.18

Heritage Glen Association is operating within its budget.

- Maintenance
 - Irrigation
 - Maintenance Committee submitted installation information for the Board review. Installation bids are underway.
 - Board approved to submit to the City of Woodbury the \$3870 irrigation upgrade proposal from Conserva. The proposal provides Conserva to furnish & install 2 flow meters, 2 master valves and to replace 42 spray heads with rotary heads. Submitting the proposal adds Heritage Glen to the City of Woodbury's queue to receive \$1870 in grant money.
- Tree Treatment- Rainbow Treecare EAB tree injection treatment proposal
 - Board will advise Rainbow Treecare which trees to treat after our Spring tree walk-around. The walk-around activity will identify the trees slated for removal in 2020.
 - The best time to treat the trees is after they are in full bloom this Spring.
- Architecture
 - No action
- Social
 - The March "For the Birds" edition is being worked on.
 - Betty Koreltz has completed the Heritage Glen Directory. The directory will be distributed to homeowners. The Board wishes to thank Betty for her time and effort to complete this large project that benefits our entire community.
- Other Business
 - None
- New Business
 - None

Next Meeting
Monday March 30th at 6:30pm

**Heritage Glen Townhouse Association
Board Meeting Minutes
03/30/20 (via email discussion due to COVID-19)**

Attendees: Jean Crotty (Co-President) Susan Kallman (Co-President)
 Dawn Podolske (Vice-President) Mary Helbach (Secretary)
 Scott Kienitz (Treasurer) Kay Sand Personal Touch

Absent: N/A

NOTE: Due to the COVID-19 Minnesota Governor's directive to stay at home, except for essential needs, the Board did not physically meet in person. Rather, the Board members conducted a discussion via email.

We hope everyone in our community and their families are in good health. If anyone needs help with anything, please do not hesitate to contact any Board member for assistance.

1. Personal Touch Management Update/Treasurer's Report

- a. Cash Basis Operating Fund = \$51,418.01
- b. Cash Basis Replacement Fund = \$118,484.88

Heritage Glen Association is operating within its budget.

2. Maintenance

- a. **Lawn and Landscaping Services – COVID-19:** Lawn and Landscape Companies are **NO** longer considered Essential Services and are required to follow the Stay at Home Order. The Stay at Home Order may impact our first application of the grounds Spring pre- emergent. Personal Touch is monitoring the situation.
- b. **A-1 Maintenance:** A-1 removed stakes and flags, picked up branches and debris where necessary.
- c. **Tree Treatment- Rainbow Treecare EAB tree injection treatment:** Rainbow Tree informed the Board that due to the Coronavirus and MN State directives, Rainbow Tree will not perform any work before April 13th.

3. Architecture

- a. No new petitions

4. Social

- a. Nothing new

5. Other Business

- a. None

6. New Business

- a. None

7. Next Meeting

To Be Determined

**Heritage Glen Townhouse Association
Board Meeting Minutes
05/01/20**

Attendees: Jean Crotty (Co-President) Susan Kallman (Co-President)
 Dawn Podolske (Vice-President) Mary Helbach (Secretary)
 Scott Kienitz (Treasurer) Kay Sand (Manager) PTPM

Absent: N/A

We hope everyone in our community and their families are in good health. If anyone needs help with anything, please do not hesitate to contact any Board member for assistance.

Personal Touch Management Update/Treasurer's Report

- Cash Basis Operating Fund = \$33,353.11
- Cash Basis Replacement Fund = \$116,597.12
- *Heritage Glen Association is operating within its budget.
One CD renewed on 4.26.20.

Maintenance

- **A-1 Maintenance:**
 - A-1 completed Spring Cleanup on April 30, 2020.
 - Homeowners are responsible to pick up after their dogs. Failure to do so may result in your lawn not being mowed and/or fined.
 - Homeowners need to patch any yellowed/damaged lawn caused by their dog.
- **Tree Treatment- Rainbow Treecare EAB tree injection treatment:**
 - Tree walk around is needed to determine which trees need the treatment. Susan will schedule a time with the Contractor
- **Irrigation Start-Up**
 - A- 1 is starting up our irrigation system the week of May 4th barring any unforeseen problems. Heritage Glen may be subject to the City of Woodbury Water usage restrictions during this summer.
 - On June 1 Conserva plans to complete upgrades and updates to our system.
- **Edging**
 - Board/Scott will explore options on hiring contractor to perform edging services.
- **Concrete Footings for Weather Station Poles**
 - Action is under review with Maintenance Committee.
- **Irrigation Boxes- Sandblasting & Painting**
 - Jim Jacobs is researching contractors to perform sandblasting and Painting
- **Spring Walk-Around**
 - Anticipating 2nd week of May for Walk Around.

- **Funding was requested for island circles maintenance materials for volunteer usage**
 - Board approved funding for Mulch.

- **Architecture**
 - Board was alerted to a homeowner planting trees on association land without prior permission.

- **Social**
 - Heritage Fest dates are being discussed

- **Other Business**
 - None

- **New Business**
 - None

- **Next Meeting**
 - Thursday May 21, 2020 at 6:00pm

**Heritage Glen Townhouse Association
Board Meeting Minutes
05/21/20 6:00PM**

Attendees: Jean Crotty (Co-President) Susan Kallman (Co-President)
 Dawn Podolske (Vice-President) Mary Helbach (Secretary)
 Scott Kienitz (Treasurer) Kay Sand (Manager), PTPM

Absent: N/A

We hope everyone in our community and their families are in good health. If anyone needs help with anything, please do not hesitate to contact any Board member for assistance.

Personal Touch Management Update/Treasurer's Report

- Cash Basis Operating Fund = \$ 39,579.20
- Cash Basis Replacement Fund = \$ 117,130.20
- * Heritage Glen Association is operating within its budget.

Maintenance

- **2021 Road Repair – for your information**

The Board wishes to share information that the Maintenance Committee received from the City of Woodbury Engineering Dept:

According to Mike Hejna from the Woodbury Engineering Dept., work on streets, driveway aprons, and curbs is scheduled for 2021 throughout Heritage Glen. **Homeowners who are planning to install a new driveway may want to wait until after street and curb work is completed in 2021.** The city will replace damaged driveway aprons and curb sections as needed. If the city replaces your driveway opening, it will cut off the end of your driveway and install a 5 foot concrete apron at the end of the driveway. Any damage done with this process will be repaired by the city. Engineering will use this summer to determine the scope of repairs to make in 2021. Later this summer, the city will hold a neighborhood meeting to provide us with more details about the street project.

- **Boulevard**
 - Work on a suspected leak in front of 335 and 338 Bluebird Lane resulted in large holes on boulevards which have been repaired.
- **Irrigation Grant**
 - The City of Woodbury approved the remainder of the water efficiency grant for the Heritage Glen irrigation upgrade.
- **A-1 Maintenance:**
 - Please do not disturb the A-1 crew when they are working on our grounds. This prevents additional cost and ensures any issues are addressed with the appropriate person. If there are any questions please contact a Board Member or Personal Touch.
- **Tree Treatment- Rainbow Treecare EAB tree injection treatment:**
 - Rainbow completed a tree survey for injections. Susan will follow-up to review the identified trees and next steps.

- **Irrigation**
 - Blocked Sprinkler Heads: Please do not plant, place planters, or pave over any of the irrigation sprinklers.
 - Upgrades: During the week of June 1st Conserva plans to complete upgrades and updates to our system.
 - Sprinklers On: Comments were received about sprinklers activating when it is raining. The system has been adjusted.
- **Edging**
 - Board/Scott will explore options on hiring contractor to perform edging services.
- **Concrete Footings for Weather Station Poles**
 - Per recommendation from the maintenance committee, the Board approved to add concrete footings to the new weather station poles
- **Irrigation Boxes- Sandblasting & Painting**
 - Jim Jacobs is researching contractors to perform sandblasting and painting
- **Spring Walk-Around**
 - The Spring Walk Around is planned for Thursday, May 28th at 2:00.

Architecture

- No outstanding petitions

Social

- Heritage Fest dates are being considered for September pending COVID status.

Other Business

- None

New Business

- Heritage Glen Website
 - Confirm what the Heritage Glen website fee covers
 - Review website content
 - Homeowner has had persistent ants in their yard over several years. Susan will follow-up and determine if we need to engage A-1 for assistance.

Next Meeting: Thursday June 18th at 6:00PM

**Heritage Glen Townhouse Association
Board Meeting Minutes
06/18/20**

Attendees: Jean Crotty (Co-President); Susan Kallman (Co-President); Dawn Podolske (Vice-President); Mary Helbach (Secretary); Scott Kienitz (Treasurer); Kay Sand (Manager), Personal Touch Management Company.

Absent: N/A

We hope everyone in our community and their families are in good health. If anyone needs help with anything, please do not hesitate to contact any Board member for assistance.

1. Personal Touch Management Update/Treasurer's Report

- a. Cash Basis Operating Fund = \$ 42,296.32
- b. Cash Basis Replacement Fund = \$117,230.70

Heritage Glen Association is operating within its budget.

- c. Personal Touch reached out to two homeowners who are late on association dues.
- d. Heritage Glen Website- further discussion will entail regarding the website maintenance.

2. Maintenance

a. Tree Treatment- Rainbow Treecare Emerald Ash Borer tree injection treatment

- Board unanimously voted to approve Rainbow Treecare to inject the ash borer trees at a cost of \$3132.20, including tax and a 2 year warranty. Trunk injections will take place this summer.

b. Irrigation

- Conserva needs to complete wiring and address items with A-1
- Work is continuing on the irrigation system. There will be periodic sprinkler stoppages to accommodate the work.

c. Irrigation Boxes- Sandblasting & Painting

- Jean will follow-up with Jim Jacobs on status.

d. Spring Walk-Around

- Spring Walk-Around was completed. The Board will review the findings and determine whether the Association or Homeowner is responsible for a repair(s), and/or whether a finding is a recommendation for the homeowner.

The Board wishes to acknowledge the following homeowners who walked and reviewed the grounds along with the Board, A-1 and Personal Touch: **Denise Ayshford, Jim Auer, Linda Rousseau, Dave Brill, Dave Middleton and Jim Jacobs.**

- e. **Edging-** Edging was a common finding in the Walk Around. Scott will prioritize areas with the highest need for edging and determine an

associated cost for repair with the Contractor- His Workmanship to repair/replace edging within a budget of \$4000.

f. Ant Infestation

- Homeowner having problems with ants is trying a recommended product to address the issue.

3. Architecture

- Petition is pending for planting
- Petition is under review to add egress window, other remodeling

4. Social

- The Social Committee will review whether the Heritage Fest Picnic will occur this year.

5. Other Business

- None

6. New Business

- **Rain Garden Maintenance:** One rain garden is not working properly. Susan reached out to horticulture school programs and a landscape company for recommendations.
- **Pruning-** Susan received an estimate on tree pruning. More information forthcoming.

7. Next Meeting

- Tuesday July 28th at 6:00PM

**Heritage Glen Townhouse Association
Board Meeting Minutes
07/28/20 6:00PM**

Attendees: Jean Crotty (Co-President)
President)

Susan Kallman (Co-

Dawn Podolske (Vice-President)
Scott Kienitz (Treasurer)

Mary Helbach (Secretary)
Kay Sand (Manager), PTPM

Absent: N/A

We hope everyone in our community and their families are in good health. If anyone needs help with anything, please do not hesitate to contact any Board member for assistance.

1. Personal Touch Management Update/Treasurer's Report/General Update

Cash Basis Operating Fund = \$ 43,490.35

Cash Basis Replacement Fund = \$116,527,02

Heritage Glen Association is operating within its budget.

Association Dues

Dues and expenses are being reviewed

Heritage Glen Website- updating information and ongoing maintenance

Personal Touch will provide an update

Fiscal Year Budgeting

Additional discussion will occur to review the budget at the next meeting

CD for Renewal- matures on July 29, 2020 and August 5, 2020

The CDs will split between money market and a financial institution.

2. Maintenance

Tree Treatment- Rainbow Treecare Emerald Ash Borer tree injection treatment

The tree care company will perform injection work by August 4th.

Homeowners will see a tag on a tree after the injection occurred.

Sav-A-Tree – Japanese Beetle spraying

Vendor completed a first spray of trees.

A second spray treatment will occur in August.

Tree Stump Removal- Bluebird Lane

Board voted to accept A-1's proposal to remove a stump for \$1300.00 at 455 Bluebird LN

Broken Branches

A-1 removed broken branches due to recent storms

Pruning Estimates

Bids were obtained for pruning and the board voted to have SavAtree perform the services.

Irrigation

Conserva, the irrigation vendor, will install the part to fix our defective flow meter.

Irrigation Boxes- Sandblasting & Painting

Jim Jacobs obtained bids. The Board Review options and bid proposals
Additional information is needed to determine on the timing and pros and cons of replace v. repair.

Spring Walk-Around

Review and Action Spring Walk-Around

Edging

Scott is coordinating the contractor who will perform edging.

Rain Garden Maintenance

Rain Garden 3 is not functioning appropriately (water is rushing too quickly per S. Washington Watershed District representative)
Options include adding rocks, plants, berms

Hole in back of 395 Bluebird Alcove needed topsoil

Board reimbursing Susan for topsoil

Architecture Committee

Board was advised of two petitions under review:

Petition for home improvement is under review 374 Bluebird LN

Petition for home improvement to add transom window at 462 Bluebird Lane

Social Committee

Heritage Fest Picnic is cancelled due to COVID.

Pull tabs continue to be collected for Children's Minnesota Ronald McDonald House. "Mini houses" are available for anybody wanting one.
Tabs may be delivered to Louise's house, 291 Blue Heron Lane or they can be picked up by calling her at 651-731-0764. Slipping them into the mailbox also works.

New Business

Auto-Pay for Homeowner dues / processing fees

Further discussion will occur at a future meeting.

Annual Meeting

Date/Location: TBD but likely end of September/early October

The Board is discussing how to handle the meeting within the COVID environment

Next Board Meeting

Wednesday August 5th at 6:00pm

**Heritage Glen Townhouse Association
Board Meeting Minutes
08/05/2020 6:00PM**

Attendees: Jean Crotty (Co-President)
Dawn Podolske (Vice-President)
Kay Sand (Manager), PTPM

Susan Kallman (Co-President)
Mary Helbach (Secretary)

Absent: Scott Kienitz

**Personal Touch Management Update/Treasurer's Report/General Update
Association Dues**

One homeowner has dues in arrears. Personal Touch is managing contact with the owner.

Heritage Glen Website- updating information and ongoing maintenance

Personal Touch will add all 2019-current materials on the website (newsletters/minutes etc). There is no cost to updating the Website.

Fiscal Year Budgeting

Personal Touch discussed Budget Items.

Goal is to not increase association dues for budget year 2020/2021.

We may need to use some of our operating costs budget if the dues do not cover all expenses. Our replacement fund is fully funded.

CD for Renewal- matures on July 29, 2020 and August 5, 2020

One CD is going into the money market and the other will renew.

Maintenance

Replace v. Repair Irrigation Controller Boxes

Board voted to 'repair' the Controller Boxes using the vendors Oakdale Precision and Certa Pro.

Sav-A-Tree – reviewed Amended bid for tree pruning

Board voted in favor to spend \$4841 to complete pruning of 40 trees within the association.

Sav-A-Tree is conducting the 2nd spraying for Japanese beetles on August 6th.

A-1 Quotes

Jean is checking with A-1 to get quotes for:

Potential add for soil, seed and protective netting to depression in lawn @
395 Bluebird Alcove.

Trim Buckthorn

Turf Core Aeration

The A-1 Contract expires in October. A-1 is providing the Board with a draft contract for review.

New Business

Auto-Pay for Homeowner Association Dues

29 out of 100 homes are not on AutoPay.

Signs:

(Section 7.6):

The Board wants to remind homeowners about our Declaration and

Architectural Guidelines regarding signs:

No signs of any kind shall be displayed to the public view on any Unit except for one sign of not more than five (5) square feet advertising the property for sale, except that Declarant shall be permitted to erect and maintain upon the Property such signs as Declarant deems appropriate to advertise the Property until the first anniversary of the date on which the Declarant owns no Unit.

“Unit is defined as any platted lot subject to this Declaration upon which a Dwelling is located or intended to be located, as shown on the Plat, including all improvement thereon, but excluding the Common Elements.”

Please also refer to the architectural guidelines for exceptions. Section 3.4.6

Annual Meeting

Date/Location: TBD but likely end of September/early October

The Board is discussing how to handle the meeting within the COVID environment

Next Board Meeting:

Tuesday August 25th at 6:00pm

**Heritage Glen Townhouse Association
Board Meeting Minutes
08/25/2020 6:00PM**

Attendees: Jean Crotty (Co-President); Susan Kallman (Co-President); Dawn Podolske (Vice-President); Scott Kienitz (Treasurer) Mary Helbach (Secretary); Kay Sand (Manager), Personal Touch Management Company.

Homeowner Attendee: Pam Scaia 462 Bluebird LN

Absent: N/A

- **Personal Touch Management Update/Treasurer's Report/General Update**

3. Association Dues

- g. Personal Touch is working with a homeowner to resolve past due association fees

4. Heritage Glen Website Update Status

- h. Personal Touch continues to work on the website

5. Treasurer Report / Fiscal Year Budgeting

- i. Motion made and passed to approve to raise Association Dues \$3.00 per month beginning January 1, 2021.

6. CDs Mature on 9/2 and 9/19

- j. Scott will follow-up with Personal Touch regarding CD disposition that matured in August and upcoming CDs. Once information is known, any action needed will be conducted via an email vote.

- **Maintenance**

a. Sprinklers Heads

- Several Sprinkler heads are in need of repair and will be addressed

b. Rain Gardens

- Rain Garden 3 is not functioning properly
- Options to address repair is in process, including South Washington Watershed District input.

c. Rainbow Invoices

- Invoices were approved for tree injections.

d. Edging

- Edging is still in progress. Quotes for edging are underway.

e. A-1 Maintenance Contract Renewal (expires in October)

- Board Reviewed A-1 Contract.
- Contract comments will be communicated to A-1.

A-1 Quotes update

- Topsoil and sod added to depression @ 395 BBA by homeowner,

who will be reimbursed for these 2 costs.

- Trim Buckthorn – Quote Not Available yet

- **Social Committee**

- No Update/Events

- **Architecture Committee**

374 Bluebird Lane Petition

- City input is needed- and follow-up with Architecture Committee

- **New Business**

- **None**

- **Annual Meeting**

8. Jean is checking on location options

9. Jean is checking with Personal Touch on Conference Call options

10. Three Board Member positions are open

11. Committee Memberships are available – Maintenance/Social/Architecture

a. Proxy Timing - TBD

b. Date/Time/Location of Meeting - TBD

c. Initial Agenda items -TBD

- **Next Board Meeting**

- Tuesday September 15, 2020 at 6:00pm

*****CORRECTED*****

**Heritage Glen Townhouse Association
Board Meeting Minutes
09/29/2020 6:00PM**

Attendees: Jean Crotty (Co-President); Susan Kallman (Co-President); Dawn Podolske (Vice-President); Scott Kienitz (Treasurer) Mary Helbach (Secretary); Kay Sand (Manager), Personal Touch Management Company.

Absent: Kay Sand (Manager), Personal Touch Management Company

1. Personal Touch Management Update/Treasurer's Report/General Update

a. Treasurer Report

* Financial Report not available.

b. Management Report – nothing to report per Jean

c. Personal Touch decided against investing the two CDs as discussed in previous board meeting, as well as the two that matured in September, because they felt the funds were needed to pay expected bills.

2. Annual Meeting

- The Board is planning the Annual Meeting in October.
- Three Board Member positions are available. If anyone has an interest in being on the Board or a Committee (Social, Architecture, Maintenance), please contact Personal Touch or a Board Member.
- Due to COVID-19, the meeting will be a combination of meeting at a physical space and using Zoom.

3. Maintenance

a. Irrigation System

- Conserva (vendor) is working on system calibration.
- Irrigation Boxes have been wrapped/painted.

b. SavATree- Tree Trimming

d. On Sept 23-24 Association trees were pruned.

c. A-1 Maintenance Contract Renewal

e. The Board approved the new A-1 Contract, effective November 1, 2020.

f. The Board negotiated the contract with A-1

g. The A-1 contract cost is \$52,291.92 per year with optional services available at additional cost.

D. Rain Gardens

- Susan is working with South Washington Water District regarding remediating Rain Garden #3. Approximately \$7850 to fix the Rain Garden, but Heritage Glen could receive a \$3500 rebate. The Board agreed to submit a proposal for funding, but will not be bound to it.
- Rain Garden maintenance is no longer viable to rely on all volunteer for maintenance. Ongoing rain garden maintenance was quoted at \$5000/year, or with option to work to board's budget. Susan will meet with a consultant to obtain insight on how to remediate at a lesser cost.

e. Edging

12. Vendor performed edging on our Association grounds for areas identified most in need.

f. Quotes update

13. Awaiting a trimming Buckthorn quote.

4. Social Committee

14. No activities

5. Architecture Committee

15. No Petitions Pending

6. Next Board Meeting

16. Annual Meeting in October. Date is TBD

Heritage Glen Townhomes
Homeowners Association
Annual Meeting
October 27, 2020
7:00 P.M.

Agenda

- (a) Roll call;
- (b) Proof of notice of meeting;
- (c) Reading of minutes of preceding annual meeting;
- (d) Reports of Officers/Board;
- (e) Reports of Committees;
- (f) Election of Directors;
- (g) Unfinished business;
 - New business;
- (i) Adjournment.

Heritage Glen Townhouse Assn
Board Meeting Minutes
November 10, 2020

Attendees: Jean Crotty, Susan Kallman, Scott Kienitz, Dawn Podolske

I Management Report

- A. A-1 Maintenance struggling to complete fall clean up due to weather. Kay reports this is a wide-spread problem with other maintenance contractors.
- B. Home listed for sale: 446 Bluebird Lane

II Treasurers Report

Report not yet available due to early timing of this board meeting. Two matured certificates of deposit (CD) have been converted to money market funds due to poor rates on CDs.

III Committee Reports

A. Maintenance

- 1. Malfunctioning water valve replaced at irrigation box site on Woodduck Drive. Awaiting repair estimates for turf damage caused by replacement.
- 2. Buckthorn removal on hold due to early arrival of winter weather.
- 3. Alternate mitigation plan for rain garden III being considered. Application for cost-share funds has been submitted to South Washington Watershed District.

B. Social
No report

C. Architectural Control
No report

IV. New Business

A. New board positions

Board is operating with just four members currently. Dawn volunteered to serve another term and Susan will serve until replaced. Unless nominations are received, board will appoint fifth board member. These are the positions and liaison assignments until that time:

President: Jean Crotty	Liaison to: Personal Touch Management
Co-President: Susan Kallman	Liaison to: Maintenance committee
Secretary: Dawn Podolske	Liaison to: Social committee
Treasurer: Scott Kienitz	Liaison to: A-1 Maintenance Co.
At large: open at this time	Liaison to: Architectural control committee

V. Next board meeting: January 20, 2021, 6:30 pm